GOVERNMENT OF WEST BENGAL

OFFICE OF THE DISTRICT MAGISTRATE, NADIA

(TOURISM SECTION)

Notice for Expression of Interest for

Lease of Ground Floor Café and outdoor Kiosks at I) Krishnagar Hut , ii) Ghurni Art & Craft,and Museum, Krishnagar :

Areas Available for lease

1.1 Overview of EOI and Selection Process

Two areas in the triangular park building form the subject of the EOI and are offered for lease. Proponents are invited to submit proposed lease terms and conditions for these areas areas that will form the basis of bidding process. The areas offered for lease are :

a. Krishnagar Hut Carpet area of Café and outdoor Kiosks = (33.00+3x8.00) = 57.00 Sqm.
b. Ghurni Art & Craft,and Museum Carpet area of Caféteria = 63.64 Sqm

Proposals will be reviewed and shortlisted by Tourism Section, office of the District Magistrate. scrutiny will then be undertaken with those proponents. Shortlisted proponents may need to make a presentation to the elected Nadia Zilla Parishad outlining their proposal. Council reserves the right to reject any or all EOI proposals for either or both areas available for lease and revisit the selection and appointment process.

2.0 TECHNICAL DOCUMENTS TO BE SUBMITTED

2.1 Business Plan and Proponent Profile

It is mandatory that prospective proponents include the following information in their proposals:

a. Business plan and concept for the café and Kiosk (if applicable) including cuisine theme, target markets, opening days and hours, etc.
b. Concept plan for café and kiosk including layout concept plans and general detail in regards to colours, finishes, lighting styles etc.
c. CV of proponent or proponents including:

- ? Demonstrated financial capacity to fund fit out works.
- ? Two reference attesting to the financial capacity of the proponent or proponents.
- ? Statement of proponent’s or proponents’ assets and liabilities.

2.2 Scope of work

District authority will allot space for Cafeteria after completion of construction and primary electric & plumbing connections without fittings. The proponent have to complete the interior decoration, arrange for electrical and plumbing fittings out of their own initiative.

The cafeteria will be a State of Art unit with multiple cuisines. The quality and service of cafeteria should be professional and at per modern amenities, subject to acceptance of authority.

3.0. ***BID DOCUMENT*** in letterhead of the proponent to be submitted offering annual rate of lease in Rupees which (will be required to submitted to the Authority. The highest bidder will be offered the work after having suitable permission from authority in legal manner.

3.1. TIMELINE OF THE EOI:

The proposal / EOI should be submitted on or before 3.00 pm of 05th August,2014. The bid shall be opened at 4.00 pm of 05th August,2014. The successful bidder will get the offer letter by email. The letter of Acceptance will be issued after wards as per convenience of the authority.

A presentation or a report of methodology for the operation process and maintenance has to be submitted in the form of report to the authority within 1(one) week of the offer letter.

4.1 PURCHASING BID DOCUMENTS :

The cost of bid document is 25000/- only. The timeframe for purchasing of bid documents is till 3.00 pm of 04th August, 2014. It has to be bought against the Demand Draft of 25000/- in the favour of FC&CAO, Nadia Zilla Parishad, Krishnagar.

Officer-in-charge
Tourism Section

Memo No. _____/ Dated_____/07/2014

Copy forwarded for necessary information to:

i) The Director Tourism Department, Govt. of West Bengal
ii) The Additional Executive Officer, Nadia Zilla Parishad.
iii) The District Engineer, Nadia Zilla Parishad.
iv) The DIO, NIC for uploading in District web-site.
v) The Nazareth Deputy Collectorate, Nadia for affixing at Notice board.
vi) The DIA NZP for uploading in Nadia Zilla Parishad web-site.
vii) Shri/Smt. _____
viii) C.A. to District Magistrate, Nadia.
ix) C.A. to Additional District Magistrate (Gen.)/ Additional District Magistrate (Dev.)/ Additional District Magistrate (L.R.), Nadia.

Officer-in-charge
Tourism Section